

CCWGA Bylaws  
October 2020

Article I Name

The name of this association shall be Cobble Creek Women's Golf Association. (CCWGA)

Article II Purpose

1. To stimulate interest in golf at The Links at Cobble Creek.
2. To promote and foster good fellowship and sportsmanship among members and members of other clubs.
3. To adopt, enforce, and interpret the USGA Rules of Golf in all Association events.
4. To maintain a uniform system of handicapping as set forth by the USGA system.
5. To promote junior golf and other charitable causes deemed appropriate by the Association.
6. To maintain an authoritative body to govern and conduct all Association events.

Article III Membership

1. Eligibility: Any woman 18 years of age or over is eligible for active membership upon payment of annual dues. The club shall maintain an active roster of at least 10 members.
2. The members of the Montrose High School Girls' Golf Team shall be honorary members.
3. Memberships are individual and nontransferable.
4. Membership confers no voice in the operation of the golf course, clubhouse, or any facilities within the golf course.
5. The membership year shall be April 1<sup>st</sup> through March 31<sup>st</sup>.
6. The Board of Directors may confer honorary memberships, (in addition to the Montrose High School Girls' Golf Team) upon unanimous vote.
7. By unanimous vote of the officers, any member may be disciplined by dismissal from CCWGA due to the violation of club rules, non-compliance with the USGA Handicap System, the Rules of Golf, the Rules of Amateur Status, or any golf-related conduct which results in adverse reflection on the CCWGA following 10 days written notice and hearing by the board of directors.
8. A legal quorum at any meeting shall be 10% of the membership in person, or by proxy.
9. Voting will be authorized by email with prior notice of the proposal to be voted on. A proxy can also be indicated by return mail.

Article IV Dues and Finances

1. The Board of Directors shall establish all membership fees and dues annually. All monies collected shall accrue to the benefit of the membership.
2. The annual membership meeting shall be held before the first day of league play. A regular meeting will be held at our season finale play day.
3. Renewal dues shall be due and payable by March 15<sup>th</sup> of said year.
4. New members may join anytime by paying full year dues.

## Article V Board of Directors

1. The Board of Directors shall consist of an odd number of members in good standing with the CCWGA. They shall exercise all powers of management of the club not specifically excepted by these bylaws for a term of two years.
2. The Board will appoint the chairperson and members of all Standing and Special Committees.
3. The Board of Directors shall be:
  - a. President
  - b. Vice President/Play Day Chair
  - c. Secretary
  - d. Treasurer
  - e. Immediate Past President
  - f. Handicap Chairperson
  - g. Nine-hole Representative will be selected by the Board of Directors.
4. In case of a vacancy in the office of President, the Vice President shall serve for the remainder of the term. The Board of Directors shall fill a vacancy in any office other than the President.

## Article VI Duties of the Board of Directors

1. President
  - a. Preside at all meetings of the CCWGA and Board of Directors.
  - b. Be authorized to sign checks.
  - c. Make provisions for an audit of the financial records when needed.
  - d. Be an ex-officio member of all committees except the Nominating Committee.
  - e. Ask for three volunteers at the spring meeting to serve on the Nominating Committee
2. Vice President/Play Day Chairperson
  - a. Perform the duties of the President in her absence or at her request.
  - b. Responsible for organizing weekly play day events with the Pro Shop.
  - c. Keep record of the games played with definition and rules for future reference.
  - d. Other duties assigned by the president of the board.
3. Secretary
  - a. Maintain a record of all meetings of CCWGA and the Board of Directors
  - b. Handle correspondence
  - c. Maintain a current file of all club records, bylaws, and standing rules.
  - d. Create and maintain current club member roster, birthday list, and Gmail contact list
  - e. Other duties assigned by the president or the board.
4. Treasurer
  - a. Be custodian of all CCWGA funds held in the club's account.
  - b. Be authorized to sign checks for authorized expenses.
  - c. Present a report of finances at all CCWGA meetings and as directed at meetings of the Board of Directors.
  - d. Have the books ready for audit by the last day of January of each year and at other times as directed by the Board of Directors.
  - e. Other duties assigned by the president of board.

5. Handicap Chairperson
  - a. Maintain an active list of membership on the CCWGA website.
  - b. Ensure the CCWGA members are educated on applicable topics of the USGA Handicap System.
  - c. Monitor posting of players on league days.
  - d. Other duties assigned by the president or board.
  
6. Immediate Past President
  - a. Advisor to present board
  
7. Nine Hole Representative
  - a. Liaison to the board.
  - b. Arrange Club Swap Days.
  - c. Send hospitality cards when information is shared.
  - d. Other duties assigned by the president or board.

#### Article VII Committees/Chairperson

The Board of Directors shall appoint the following committees each year, or other such committees as deemed necessary. These committees shall report to the board. Chairpersons appointed for committees may appoint committee members.

All chairpersons or liaisons shall keep a yearly log of their committee's functions and submit this information to the secretary by the last meeting of the year.

1. Nominating Committee: As of September 1 of each election year prior to the fall meeting, this committee shall submit to the Board a list of nominees in good standing to fill any vacancies for the term of office for the following two year. This list shall also be posted. Nominations may be made from the floor provided the nominee is in good standing and is present or has given prior written consent. Contested elections will be by paper ballot; non-contested may be by voice. This committee shall also supervise the fall election and prepare written ballots for the election, if necessary.
2. (ILGA) Intermountain Captain of the Traveling Team/Chairperson: Shall be responsible for informing all members of the CCWGA of their competitive schedule, posting results and other club's invitational.
3. Tournament Chairperson/Liaison: Keep a record of how the event was run, suggestions of "lessons learned" and make a final written report to the board.
  - a. Spring Fling
  - b. Invitational (Ladybug)
  - c. Bosom Buddies
  - d. Costume Fall Fiasco Season Finale

#### Article VII Amendments to the Bylaws

The bylaws may be amended at any meeting of the CCWGA by 25% of the membership cast in person or by proxy, provided notice of the proposed amendments has been given to members in written form at least 30 days prior to the meeting.

#### Article IX Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of the CCWGA in all cases to which they are applicable and in which it is not inconsistent with these bylaws and any special rules of order than the CCWGA may adopt.

#### Article X Dissolution

In the event of dissolution, none of the funds shall inure to the benefit of individual members.