

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF

THE CLUB AT COBBLE CREEK, INC.

A meeting of the board of directors of THE CLUB AT COBBLE CREEK, INC. (the “Club”) was held on June 21, 2021 at 1pm. Those present and participating at the meeting:

Christine Collin, President
Pat Pitz, Vice President
Lisa Hylton, Treasurer
Randy Griffin, Director at Large
Betsy(Betty) Willy, Secretary

Approval of Agenda: The agenda was approved with the following additions: Financials, GM candidates, and Advertising request

Approval of Minutes: The minutes from June 8th had been approved via email and posted to the membership

Executive Session: The board initiated an executive session to discuss damage to the 12th green of the golf course, tavern management position, GM interviews and appreciation gifts after which the regular board session resumed.

New Business:

Tavern:

Tavern Manager Position: Dave Whitney, tavern manager, resigned effective June 14, 2021. Applicants for his replacement are being interviewed. The position will be converted to a full-time position.

Kitchen Orders: We continue to have issues with foreUp software. Orders are not consistently reaching the kitchen staff. Additional staff training is needed as well as technical assistance from foreUp support staff.

Staffing: Patience from membership is greatly appreciated as we continue to deal with staff shortages. Pat Pitz is managing the staffing schedule and has asked for on-call assistance from the board as needed. Alma returns from sick leave 6/22/21.

Luke Woods has been added to the part time bar tender staff. Luke is the husband of Haley Woods and son-in-law of Terri and Reed Bennet. He remains active “terminal duty” with the Coast Guard until October.

Employee Handbook: Betsy Willy will meet with the tavern staff to review the employee handbook and answer their questions.

Tavern Financials: Once foreUp issues are resolved, the posting of tavern costs and sales for charity events and tournaments need to be mapped to the Events Budget to better reflect the actual profit and losses of the tavern business.

Table tops: The tops of the tables in the tavern need to be replaced due to splitting, wear and tear and cracking of the surfaces. The metal bases remain in good condition. The board would like to contract this work locally. Madison will be asked to research possible sources for this work.

Office Furniture: The board approved the purchase of a new desk for the accounting office as well as a new computer for Hannah, the events manager.

Restaurant Revitalization Fund: The board is researching the opportunity for a grant through the SBA restaurant revitalization fund. These grants are available to cover rent payments, utility payments, maintenance expenses such as maintenance on walls, floors, decks, furniture, fixtures and equipment. If approved, these monies can be used for the items described above.

Marketing: Hanna Bass, our event manager, is responsible for marketing for The Club. Randy Griffin brought forward a request by the Beacon Senior News for a quarter page ad costing \$575/month for three months. He also mentioned that we have advertised in Silver Stage in the past. These are free newspapers available at the airport, visitor centers, motels and restaurants in the area. The board discussed this and future marketing efforts.

Holiday benefits: The board discussed and approved clarification of time off or pay for the six holidays mentioned in the Employee Handbook. The six federal holidays to be covered under this benefit include: Christmas, New Year's ay, Memorial Day, Independence Day, Labor Day and Thanksgiving.

Exempt employees are paid a salary. If an exempt employee is required to work on one of the above holidays, they may take comp time off at a future date. If a non-exempt, hourly employee, is required to work on one of the qualified holidays, they will be paid time and a half for time worked.

Open Board Meeting: The next open board meeting will be held Thursday July 1, 2021. The board approved holding this meeting in person in the events room at the club house at 6pm. The agenda will be announced and member questions and comments are welcome.

Old Business:

Financials:

Financials have not been posted due to ongoing issues with foreUP.

Deleted 2nd quarter sentence per Randy

ForeUp: Christine Collin will seek technical assistance from foreUp Support staff to improve our financial mapping along with other software issues. The board is not satisfied with the current

level of technical assistance at this point and will consider the possibility of changing software in the future if foreUp cannot provide the needed improvements.

GM Candidates: Three additional candidates for the GM position will be scheduled for interviews. Today's interview was cancelled by the applicant who expressed his concern that he was not qualified for the position. The board approved continued posting of the position in Indeed.com. Christine will also post the position on Montrose Messenger.

Pump Station Repair: The irrigation pump controller has arrived and has been installed. The delay was caused by back orders experienced in most supply chains these days.

Cart replacements: The arrival time for the new carts is still unknown. Parts for the new carts are back ordered and it is not known when they will arrive. Delivery of the carts will probably not occur in June as previously predicted

There being no further business, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 3:15pm.

Betsy Willy

Secretary